



Visit: \_\_\_\_\_

## 2019 WILLIAMSBURG FARMERS MARKET VENDOR APPLICATION 2019 Application Part I

Business/Farm Name: \_\_\_\_\_

Owner(s) Name: \_\_\_\_\_ Date Began: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Business Location(s): \_\_\_\_\_ City/County: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Home: \_\_\_\_\_ Alt.: \_\_\_\_\_

Website: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Extension Agent: \_\_\_\_\_ Inspectors: \_\_\_\_\_

Business Type:  Family Owned  Sole Proprietor  Partnership  Corporation  Other \_\_\_\_\_

Sales Tax Number: \_\_\_\_\_ Tax You Pay:  2.5%  7%  Other (Specify) \_\_\_\_\_

VA Finest  Facebook  Website  Local Harvest  Newsletter  Other: \_\_\_\_\_

Principal Products: \_\_\_\_\_

i.e., field crops, flowers, meat, seafood, baked goods

Farm Acreage: \_\_\_\_\_ Total \_\_\_\_\_ Owned \_\_\_\_\_ Leased \_\_\_\_\_ Cultivated

Greenhouse/hoop house: \_\_\_\_\_ # and size      Animals, fowl, hives: \_\_\_\_\_ #  
\_\_\_\_\_ #  
\_\_\_\_\_ #

Distance from Market: \_\_\_\_\_ Miles \_\_\_\_\_ Hours

### Market Staff & Contact Information:

Name	Phone	Alt. Phone	Email
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Additional Family Members that may attend (Names Only): \_\_\_\_\_

### Permits, licenses and certificates – give date issued and **ATTACH most recent copy (REQUIRED)**:

Type	Date	Attached	Type	Date	Attached
Organic Certification	___/___/___	<input type="checkbox"/>	Food & Safety Inspection	___/___/___	<input type="checkbox"/>
Sales Tax	___/___/___	<input type="checkbox"/>	<b>Liability Insurance*</b>	___/___/___	<input type="checkbox"/>
Dept. of Health	___/___/___	<input type="checkbox"/>	Marine Resources	___/___/___	<input type="checkbox"/>
Scale Inspection	___/___/___	<input type="checkbox"/>	Commercial Fishing License	___/___/___	<input type="checkbox"/>

*\*You must have a Certificate of Insurance listing WFM as a certificate holder*

### **PROVIDE A COPY** of the following that apply to your business **(REQUIRED)**:

Crop / Product List     Map of Crops     Name & Address of Packing/Processing Plant  
 Lease & Partnership Agreements – Specify Lease holder's Name \_\_\_\_\_  
(Letter is acceptable)

Additional training, classes-acidified food, HACCP, ServSafe: \_\_\_\_\_



**2019 WILLIAMSBURG FARMERS MARKET VENDOR APPLICATION  
2019 Vendor Application Part II**

**CHECK MARKETS YOU PLAN TO ATTEND:**

**Winter Market (Saturday)**

8:00 a.m. – 12:00 p.m.

Feb 9

**Saturday Markets**

**8:00 am-12:00pm**

- March 2       April 6       May 4       June 1
- March 9       April 19       May 11       June 8
- March 16       April 20       May 18       June 15
- March 23       April 27       May 25       June 22
- March 30       June 29

**8:00 am-12:00pm**

- July 6       Aug 3
- July 13       Aug 10
- July 20       Aug 17
- July 27       Aug 24
- Aug 31

- Sept 7
- Sept 14
- Sept 21
- Sept 28

- Oct 5
- Oct 12
- Oct 19
- Oct 26

**8:00 am-12:00pm**

- Nov 2
- Nov 9
- Nov 16
- Nov 23
- Nov 30

**Holiday Markets (Saturday)**

8:00 a.m. – 12:00 p.m.

- Dec 07
- Dec 14
- Dec 21

**May we use your business name and/or photos in promotional campaigns (check one)?**     Yes     No

*If you check or circle "No", the market **will not** advertise your company, photos and/ or products and services in any of its marketing or promotions, including print ads, print articles and online advertising or social media.*

**Other direct marketing outlets (Farmers market, CSA's, restaurant sales, u-picks, etc.)    Day of the week**

- |    |  |  |
|----|--|--|
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |

**Future plans for additional crops, products or tunnels/hoophouses:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please provide directions to your farm from Williamsburg (attach additional sheets and/or map if needed):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Setup at Market: Please ATTACH sketch and include size of tent(s) and tables**



## 2019 WILLIAMSBURG FARMERS MARKET VENDOR APPLICATION 2019 Market Agreement

This Agreement is made this \_\_\_\_\_\* day of \_\_\_\_\_\*, 2019, between the undersigned Vendor and the Williamsburg Farmers Market, Inc. ("the Market") for the 2019 season (March 2 through December 21, 2019) in addition to optional Winter markets. This agreement becomes effective when the Vendor's application for acceptance as a 2019 vendor has been approved and the Market Manager has signed this agreement.

In exchange for permission to participate as a Vendor in the 2019 season of the Market, the Vendor agrees to the following:

1. The Vendor agrees to strictly adhere to and operate pursuant to the published Policies and Procedures of the Market.
2. The Vendor acknowledges that admission as a vendor to the Market and Vendor's Market space assignments are made at the discretion of the Market Manager. Vendor further understands that this Agreement does not constitute a guarantee by the Market that the Vendor will be permitted to sell at the Market throughout the entire planned season, nor does this agreement guarantee that the Market will operate for the entire planned season. Permission to participate in the Market may be revoked or suspended by the Market Manager as a result of Vendor's violation of this Agreement or any published Market policy or procedure.
3. The Vendor will attempt in good faith to resolve any disputes with the Market prior to commencing any legal action against the Market. The Vendor agrees that in any dispute with the Market, its agents or its sponsoring organizations arising from the obligations herein provided, Vendor damages shall be limited to a pro-rated refund of the annual application fee. Vendor hereby agrees to waive, hold harmless, and release any claims Vendor may currently have or which may arise in future against the Market for personal injury to Vendor or Vendor's employees or agents or damage to the Vendor's property as a result of participation in the Market. Vendor agrees to pay all costs incurred by the Market, its employees and agents, or its sponsoring organizations, in defending any claim for damages made by the Vendor, including Market's attorney's fees and costs.
4. The Vendor will be responsible for all claims of third parties arising from its participation in the Market, including, without limitation, personal injury, property damage, and product liability, and agrees to save, defend, hold harmless and indemnify the Market Manager, Market Assistant, Volunteers, City of Williamsburg, the Colonial Williamsburg Foundation, the Merchants Square Retailers Association, the Virginia Department of Agriculture, and all of their agents and employees, including those serving on the Williamsburg Farmers Market Board, from and against any and all claims for loss, damage, injury, costs and charges, including court costs and attorney's fees, liability or exposure, however caused, resulting from, arising out of, or in any way connected with the Vendor's participation in the Market, performance pursuant to this Agreement, or obligations under the Market Policies and Procedures.
5. The Vendor agrees to provide the Market with a certificate of general liability and property damage insurance, including products liability coverage, in the amount of at least \$300,000.00, naming the indemnities listed above as additional insureds. Failure of Vendor to provide said certificate may be cause for exclusion from participation in the Market.

**\* Insert application date at the top.**

\_\_\_\_\_  
NAME OF BUSINESS

\_\_\_\_\_  
OWNER SIGNATURE

\_\_\_\_\_  
AUTHORIZED AGENT/OFFICER SIGNATURE

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**For Market Use Only**

**ACCEPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

**WILLIAMSBURG FARMERS MARKET**

**By:** \_\_\_\_\_  
Tracy Herner, Market Manager



**2019 WILLIAMSBURG FARMERS MARKET VENDOR APPLICATION**

**List or Attach Price or Planting List of Products Grown/Produced:**

*Include map of property with crop layout, orchard and/or hoop and greenhouses and plant lists as printouts.*

Please inform Market Manager of changes / additions as season progresses.

<input type="checkbox"/> Vegetables Please fill out checklist for vegetables, fruit and nut crop checklist.	<input type="checkbox"/> Fruit – varieties Please fill out checklist for vegetables, fruit and nut crop checklist.
<input type="checkbox"/> Meat/Seafood/Fish List:	<input type="checkbox"/> Cheese – flavors <input type="checkbox"/> Eggs List:
<input type="checkbox"/> Prepared Foods (honey, pickles, herbs, jams, ciders, seasonings, baked goods, etc.) If your product includes locally sourced ingredients, please note.	<input type="checkbox"/> Soaps/Candles <input type="checkbox"/> Services (knife sharpening, etc) List:
<input type="checkbox"/> Plants/Cut Flowers List:	<input type="checkbox"/> Miscellaneous Products (mushrooms, peanuts, etc). Please fill out checklist for vegetables, fruit and nut crop checklist.

**New for 2019:**

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**Checklist for Vegetable, Fruit, & Nut Crops and Varieties**

E-Mail questions and applications to Tracy Frey, Market Manager at [therner@williamsburgva.gov](mailto:therner@williamsburgva.gov) or call (757) 259-3768.  
Mail applications to: WFM APPLICATION. 202 QUARTERPATH RD. WILLIAMSBURG, VA 23185



## 2019 WILLIAMSBURG FARMERS MARKET VENDOR APPLICATION

Farm name: \_\_\_\_\_ | Form completed on: \_\_\_\_\_ (date)

The information you provide on this checklist will help our market plan and promote its products to customers.

*Place an X in each month you had a product for sale at market in 2015, adding an asterisk (\*) next to any crops that will be Certified Organic, Certified Naturally Grown, Demeter Certified, Food Alliance Certified, or other third party certified in sustainable growing practices. Please do not include crops you used to grow or would like to grow in the future if you did not have it in 2015.*

Vegetables:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	New for 2019	Varieties (#)
Artichokes														
Arugula														
Asparagus														
Beans, Green														
Beans, Dry														
Beets														
Beet greens														
Bok choy														
Broccoli														
Broccoli rabe														
Brussels sprouts														
Cabbage (Green)														
Cabbage (Purple)														
Cactus														
Cardoons														
Carrots														
Cauliflower														
Celeriac														
Celery														
Chard														
Chicory														
Chipilín														
Collards														
Corn (Sweet)														
Cress														
Cucumbers														
Dandelion greens														
Eggplant														
Epazote														
Fava beans														
Fennel														
Garlic bulb														
Garlic scapes														
Herbs (fresh)														
Hierbamora														
Horseradish														
Jicama														
Kale														
Kohlrabi														
Lambs quarters														
Leeks														
Lettuce														



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Vegetables:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	New	Varieties (#)
Lima Beans														
Mesclun (mixed salad greens)														
Mushrooms														
Mustard greens														
Okra														
Onions														
Orach														
Parsnips														
Peas (English)														
Peas (Sugar Snap)														
Peas (Snow)														
Pea shoots														
Peppers (hot)														
Peppers (Sweet, Green)														
Peppers (Sweet, Red)														
Peppers (Sweet, Purple)														
Peppers (Sweet, Yellow)														
Potatoes														
Pumpkins														
Purslane														
Radishes														
Rhubarb														
Rutabagas														
Salsify														
Scallions														
Shallots														
Spinach														
Sprouts														
Squash, Summer														
Squash, Winter														
Sunchokes														
Sweet potatoes														
Sweet potato greens														
Tomatillos														
Tomatoes														
Turnips														
Turnip Greens														
Yacon														
Other:														
Other:														
Other:														
Vegetables	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	New for 2019	Varieties (#)

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Fruits & Nuts:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	New for 2019	Varieties (#)
Almonds														
Apples														
Apricots														
Apriums														
Asian pears														
Avocados														
Blackberries														
Blueberries														
Boysenberries														
Cactus pears														
Canary melons														
Cantaloupes														
Cherimoyas														
Cherries														
Chestnuts														
Citron														
Currants														
Dates														
Feijoas														
Figs														
Grapefruit														
Grapes														
Guavas														
Honeydew melons														
Jujubes														
Kiwis														
Kumquats														
Lemons														
Limes														
Loquats														
Mandarins														
Mulberries														
Nectarines														
Olives														
Oranges														
Peaches														
Peanuts														
Pears														
Plums														
Pluots														
Pomegranates														
Pomelos														
Quince														
Raspberries, Black														
Raspberries, Red														
Satsumas														
Strawberries														
Walnuts (black)														
Walnuts (English)														
Watermelon														
Wineberries														

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